

Position Available: IYTA Newsletter Editor Job

To manage the overall publication of the Quarterly IYTA Newsletter

Responsibilities:

- Gather articles of interest to its readers
 - Assist the author in subject, content and editing
- Have article proofread by 3 sets of eyes
- Gather the miscellaneous information needed for each Newsletter for example:
 - Upcoming programs
 - Senior Speakers Schedules
 - ½ page ad from Yogaville Programs Department
 - Yogaville and Academy News
- Arrange articles and miscellaneous information to give to the Ashram graphic department to be formatted into a Newsletter
- Proofread the formatted Newsletter
- Have the completed version professionally printed
- Oversee the mailing procedure

Qualifications: Previous editing experience necessary, familiarity with the teachings of Sri Gurudev, excellent writing skills, exceptional organizational skills and ability to meet deadlines. Ability to work with minimal supervision. Estimated start date on or around July 1, 2010.

If you are interested in this coveted position, please contact Gopal Watkins at gopal@iyta.org or 434.969.3121 x137